

Instructor: Elizabeth Faulcon
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Office Hours
Monday and Wednesday
1:30 p.m. to 2:30 p.m.
4:00 p.m. to 5:00 p.m.
Additional Hours by Appointment

Monday & Wednesday
2:30 p.m. to 3:45 p.m.
Winter Park Campus
Room 108
August 29 – December
18, 2016

HOW TO CONTACT ME

I have office hours by appointment every week, I will be available by personal phone and Atlas email account. Emails are checked daily Monday – Friday during the term. I will respond to your emails within 24hours, Monday-Friday. Please include your name and course number in your email. Emails with specific questions will be answered as soon as possible. Students who need more than a brief response should call or text (407) 408-3688

REQUIRED MATERIALS

Text: Strengths Quest by Donald O. Clifton and Edward Anderson (pass code for assessment)

Computer: Access to Blackboard. We will review the course in Blackboard during the first class period. Please schedule an appointment with me if you need further assistance using Blackboard.

Binder: This course has a project due at the end of the term which builds on information provided throughout the semester. You will not be graded on this binder, but it will be useful to have course information organized in one location for your final project.

MAJOR LEARNING OUTCOMES

- Students will create a personal purpose statement that outlines and articulates their values, goals, interests, and strengths in relation to their educational and career aspirations.
- Students will choose an academic program aligned with their educational/career goals, interests, strengths, and values.

- Students will design an educational plan that includes goals for learning and a financial plan.
- Students will apply college success skills.
- Students will demonstrate effective communication skills with diverse groups.
- Students will demonstrate awareness of college support systems.

COURSE OVERVIEW

This is a **Three Credit Course** - students will choose a major and articulate a pathway to complete their academic and career goals. Topics in this course include defining your purpose, demonstrating awareness of college support systems, communicating effectively, navigating college sources, applying college success skills, and designing and educational plan and creating a financial plan.

COURSE OUTLINE

Details on specific assignment information and class activities are available in Blackboard.

*** Instructor Reserves the right to change course schedule to meet the course objectives and learning outcomes of this course. Please log on to Blackboard to note any schedule changes or assignment on a weekly basis.

GRADING

Grades for this course are based on the following scale. There is a total of 1000 points available in the course.

POINTS	GRADE
900 – 1000	A
800-899	B
700-799	C
600-699	D
Below 600	F

POINTS BREAKDOWN BY ASSIGNMENT

Important: All mandatory assignments must be completed per course guidelines and submitted to Blackboard to pass SLS 1122.

If mandatory assignments are not completed and submitted for grading a failing grade will be assigned.

Mandatory Assignments	All assignments noted as mandatory must be completed or a failing grade will be assigned	
Purpose Paper (Mandatory)	100	
My Education Plan Assignment (MEP) Academic Blueprint (Mandatory)	100	
My Plan (Academic Blueprint) Assessment & Reflection (Mandatory)	50	
Co-Curriculars (Mandatory) Place/ Purpose/ Personal	150 (50 points each)	
Final Story Project Planning Document Assignment (Mandatory)	50	
Final Exam – Your Story Project (Mandatory)	200	
<u>Group Presentations</u>		

Cost of College Group Presentation	50	
<u>Assignments</u>		
Classroom Behavior Reflection	20	
How We Treat Each other – Peace and Justice Principles in Action	20	
Information Literacy Reflection	20	
Proverbs Presentation (Diversity Exercise)	20	
Strengths Quest Reflection	25	
Emotional Intelligence & Reflection	20	
StrengthsQuest Expression	25	
Career Interview – Reflection and Exercise	50	
Individual Budget Exercise and Reflection (Financial Literacy)	50	
Attendance/Participation	50	
Extra Credit – Each Worth 25 point		
Email Exercise		
Power of Habit		

		Total Points:

Unfortunate ways to lose points or fail the course

- **Attendance:** This is an interactive course; therefore, attendance is required. Many assignments require in-person attendance to receive full-credit. Some assignments will not be able to be made up based on the nature of the assignments. **If you miss more than 3 class periods, you may be withdrawn from the course. This will also impact your participation grade. Choose wisely.**

Lateness: Again, this course has many classroom assignments which require the entire class period. Therefore, lateness will be considered the same as an absence. **Students arriving more than 10 minutes late to class will be considered absent. Be timely.**

Participation: Respect other students and respect yourself. You will be graded on your participation in this course. **If you are observed not participating with your classmates or using your cell phone during class time, you will be counted absent for the class.**

Late work: All work not submitted in Blackboard unless otherwise indicated on the instructions will be considered late. You are responsible for completing your work on time. You will have up to one week after an assignment is due to complete the assignment. After one week, late work for the assignment will not be accepted. Any work not completed on time will be penalized as follows:

First time late – Lose one letter grade
Second time late – Lose two letter grades
Third time late – Lose three letter grades

Plagiarism

You are expected to do all your own work. In NO instance will cheating of any type be tolerated. All work must be your own; any student involved in cheating or plagiarism (including the use of another student's work) will receive a grade of "F" on the specific assignment, examination, or project. A second offense may be assigned a grade of "F" for the course. The instructor reserves the right to determine penalties within Valencia College's academic honesty policy.

IMPORTANT COLLEGE POLICIES

Withdrawal Policy

The withdrawal deadline for receiving a non-punitive grade of “W” is no later than 11:59 p.m. – November 11, 2016. During a first or second attempt in the same course at Valencia, if you withdraw or are withdrawn by the professor, you will receive a W (Withdrawn). You will not receive credit for the course, and the W will not be calculated in your grade point average; however, the enrollment will count in your total attempts in the specific course. After the Withdrawal Deadline: A student is not permitted to withdraw after the withdrawal deadline. A professor may withdraw you up to the beginning of the final exam period for violation of the class attendance policy in which case you will receive a grade of W.

Valencia Student Competencies

Valencia faculty have defined four interrelated competencies (Think, Value, Communicate, ACT) that prepare students to succeed in the world community. These competencies are outlined in the College Catalog. In this course, through lecture and discussion, group work, and other learning activities, you will further develop your mastery of those competencies. Additional information is available in the College Catalog: <http://www.valenciacollege.edu/catalog>.

BayCare

Valencia College is interested in making sure all our students have a rewarding and successful college experience. To that purpose, Valencia students can get immediate help with issues dealing with stress, anxiety, depression, adjustment difficulties, substance abuse, time management as well as relationship problems dealing with school, home or work. BayCare Behavioral Health Student Assistance Program (SAP) services are free to all Valencia students and available 24 hours a day by calling: 800.878.5470.

Student Code of Conduct

Valencia College is dedicated not only to the advancement of knowledge and learning but it is concerned with the development of responsible personal and social conduct. By enrolling at Valencia College, a student assumes the responsibility for becoming familiar with and abiding by the general rules of conduct. The primary responsibility for managing the classroom environment rests with the faculty. Students who engage in any prohibited or unlawful acts that result in the disruption of a class may be directed by the faculty member to leave the classroom. Violation of any classroom or Valencia's rules may lead to disciplinary action up to and including expulsion from Valencia. Disciplinary action could include being withdrawn from class, disciplinary warning, probation, suspension, expulsion, or other appropriate and authorized

actions. You will find the Student Code of Conduct in the current Valencia Student Handbook.

Students with Disabilities

Valencia College is committed to providing reasonable accommodations for all persons with disabilities. This syllabus is available in alternative formats upon request. Students with disabilities who need accommodations in this course must contact the instructor at the beginning of the semester to discuss needed accommodations. No accommodations will be provided until the student has met with the instructor to request accommodations. Students **MUST** be registered with the Office for Student Disabilities, Room 203, and extension 6887.

Class Activity	Assignments
<p>Week 1</p> <p>Introduction to NSE: Syllabus Review and Syllabus Kahoot Quiz</p> <p>Student Engagement Activity “How We Treat Each Other”</p> <p>Course Overview of Blackboard & Atlas</p> <p>Campus Scavenger Hunt</p>	<p>Get course materials ASAP</p> <p>Sign up for Co-Curricular / GOBE. Spaces fill quickly!</p>
<p>Week 2</p> <p>Time Management Activity</p> <p>Note-taking and Active Reading Activity</p> <p>Study skills group presentations</p>	<p>Time Management Reflection</p>
<p>Week 3</p> <p>Group Activity Classroom/Professional Behaviors</p> <p>Introduction to StrengthsQuest</p>	<p>Culture of College Reflection</p> <p>Etiquette Email Quiz</p> <p>Complete Strengths Quest Assessment by next week & Read Chapter 1 Strengths Quest</p>
<p>Week 4</p> <p>Strengths Quest Overview & Activities</p>	<p>Read Chapter 10 in StrengthsQuest</p>

	<p>Complete StrengthsQuest Expression Assignment</p> <p>Complete Strengths Reflection</p>
<p>Week 5</p> <p>Introduction to My Academic Blueprint / My Plan LAB DAY Wednesday September 28</p>	<p>My Plan Assessment & Reflection</p> <p>Begin MEP assignment</p>
<p>Week 6</p> <p>Purpose and You: SQ, self-reflection, and planning</p>	<p>Begin Purpose paper</p> <p>Prepare for Proverbs Oral Presentations next week</p>
<p>Week 7</p> <p>Diversity and College Life</p>	<p>Proverbs Oral presentations – classroom exercise</p> <p>MEP Assignment due</p>
<p>Week 8</p> <p>Navigating information Literacy and the Online World</p>	<p>Information Literacy Reflection</p>
<p>Week 9</p> <p>Cost of College – overview and group explorations LAB DAY Wednesday October 26</p>	<p>Cost of College Group Presentations</p>
<p>Week 10</p> <p>The discovering the importance of emotional intelligence</p>	<p>Emotional Intelligence reflection</p>
<p>Week 11</p> <p>Introduction to the Final Story Project LAB DAY Monday November 7</p>	<p>Begin FSP work.</p>

Week 12 Money Management Strategies	Continue FSP Work.
Week 13 Public Speaking / Presentation Skills	
Week 14 Final Lecture for FSP; Question & Answer Session Peer-to-Peer FSP Activity Begin Final Story Presentations	Finalize Final Story Project
Week 15 Final Story Presentations	
Week 16 Final Story Presentations	